

Planning & Development Department

Code Enforcement Division 501 N. 44th Street, Suite 200 Phoenix, Arizona 85008 Phone: (602) 506-3301 Fax: (602) 506- 3711

Overview of Code Enforcement Process

The responsibility of the Code Enforcement Division is to enforce the regulations outlined in the Maricopa County Zoning Ordinance. The following is a general overview of how a complaint is processed. Additional information can be obtained by contacting the Code Enforcement Division at (602) 506-3301.

Verification Process

Once a complaint is received, the following is verified:

- · County jurisdiction
- · Legal property owner or responsible party
- Specific code violation

Inspection Process

An initial site inspection will be conducted within 30 days of receipt of complaint.

Notice & Order to Comply

If a violation is determined to exist, the property owner is notified and instructed to take specific actions to bring the property into compliance.

Another site inspection is scheduled within 30 days to determine if compliance has occurred.

Case Closed

If compliance is verified, the case is closed and no further action is necessary.

Civil Hearing

If violation persists, the property owner is summoned before an Administrative Hearing Officer.

Criminal Action

Property owners that do not comply or who demonstrate a pattern of engaging in numerous violations may be referred to the County Attorney's Office.